

# ***SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD***

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*Section*           PROGRAM

*Policy Name*       NEW COURSE APPROVALS 603

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*Board Approved: February 22, 2012*  
*March 12, 1999*

*Reviewed: January 30, 2012*  
*June 20, 2006*

*Review By: December 2017*

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## ***POLICY***

The Superior-Greenstone District School Board supports the broadest possible program in its schools but the introduction of any course not presently offered, or the non-traditional delivery of an existing course, must have the prior approval of the Board.

## ***PROCEDURES***

### **1.0 Initial Step**

In the consideration of new course offerings, or non-traditional delivery of an existing course, the appropriate Supervisory Officer must be consulted and advised **PRIOR TO ANY ACTION**.

### **2.0 Ministry**

The requirements of the Ministry of Education and Training with regard to program must be met.

### **3.0 Impact**

The School Principal shall document for the Supervisory Officer's consideration any costs, staffing requirements, equipment requirements, facility requirements, supplies, texts, etc.

### **4.0 Authority to Approve**

The Supervisory Officer shall have the authority to grant approval for courses which meet Ministry requirements **AND** which have no additional "costs" identified.

### **5.0 Board Approval**

Where additional costs are associated with a proposal, or a non-traditional delivery is proposed, or a course is considered "experimental" within the Ministry guidelines, then Board approval shall be required.